



Sensory Friendly Afternoons

Set-Up Guide for Team Members

WELCOME TABLE & SENSORY TOOLS

Set up a table in the Lobby in front of the survey kiosk with:

- Surveys
- Museum Rules
- Museum Story Guides
- Bin of Sensory Tools



Place Sensory Tools at the Front Desk above the Lost & Found bins. Additional bins of sensory tools are placed at the Hardware Store and Kiddie Corner.



GENERAL SIGNAGE



Place stanchion between the pachinko machine and the Bernoulli blower pointing to the lift.



Place signs at kid height at the top and bottom of all stairs reminding children to stay with their adults.



Place stop signs at kid height on all doors



Move "Talk Back" board near the Stay Put Sensory Wall

PUPPET THEATER

Wall lights off and labelled "Quiet Zone" with a sign



TOTOPIA

Closed, using a stanchion as a sign



SPACE ODYSSEY

Runs as normal but has an A-frame sign with a sensitivity warning.



BERNOULI BLOWER

Turned off and ball put away with a sign explaining why.



HARDWARE STORE

Overhead lights unplugged and light tables are turned off.



LIGHT PEG WALL

If the Dow Event Center is being used for special programming that day, then this exhibit is closed (otherwise it remains on). Set up the black-out tent in front of the Light Peg Wall and mark it as a Quiet Room with a sign.



MARY'S GARDEN

Set up as usual.

A-frame signs set out displaying when and where any special activities outside are happening.



ART STUDIO & DOW EVENT CENTER

Art Studio is set up as usual, unless special sensory art activities are planned.

Dow Event Center should be set up with the black-out tent on the blue rug, and signed as a Quiet Room. All other materials should be put away to eliminate visual stimulation.

